

APPLICATION FOR EMPLOYMENT

Jackson County Schools
711 School Drive
Gainesboro, TN 38562 – ph. 931-268-0119

Date _____

Name _____

Present Address _____

Phone Number (home) _____ (cellular) _____ (work) _____

I. Personal Data

Date of birth _____ age _____ sex _____ M _____ F

Place of birth _____ U. S Citizen? _____

Social Security number _____

Do you have tenure status in your present position? _____

If yes, where _____

Have you ever been discharged from any position? Yes _____ No _____

II. Certification

Indicate type of Tennessee Certificate now held:

Professional _____ Temporary _____ Permanent _____

Career Ladder Level _____ Certificate Number _____

If possible, please attach a copy of Tennessee Certificate.

Page 2

List subjects certified to teach _____

Date certificate was (or is to be) issued _____

Date certificate expires _____

Degrees held _____

III. Educational Preparation

Elementary school attended

Name of school _____

Address _____

Dates attended: From _____ To _____

High School

Name of school _____

Address of school _____

Dates attended: From _____ To _____

Colleges or Universities:

Name of college or university _____

Address _____

Dates attended: From _____ To _____ Major _____ Degree _____

(Educational preparation cont.)

Colleges or Universities:

Name of College or University _____

Address _____

Dates attended: From _____ To _____

Major _____ Degree _____

Other Education:

Name of Institute _____

Dates Attended: From _____ To _____

Major _____ Degrees _____

IV. Teaching Experience

Name of school _____

Address _____

From _____ To _____ Total years _____

Grades or subjects taught _____

Name of school _____

Address _____

From _____ To _____ Total years _____

Grades or subjects taught _____

(teaching experience cont.)

Name of school _____

Address _____

From _____ To _____ Total years _____

Grades or subjects taught _____

Name of school _____

Address _____

From _____ To _____ Total years _____

Grades or subjects taught _____

Were you in the U.S. Armed Forces? Yes _____ No _____

If yes, from _____ to _____ Total years _____

V. Non Teaching Work Experience

Position _____ Firm or Agency _____

Address _____

From _____ To _____ Duties _____

Page 5

(non-teaching experience cont.)

Position _____ Firm or Agency _____

Address _____

From _____ To _____ Duties _____

Position _____ Firm or Agency _____

Address _____

From _____ To _____ Duties _____

Position _____ Firm or Agency _____

Address _____

From _____ To _____ Duties _____

References :

1. Name _____

Address _____

Home phone _____ Business phone _____

2. Name _____

Address _____

Home phone _____ Business phone _____

3. Name _____

Address _____

Home phone _____ Business phone _____

Nondiscrimination Policy

The following is the Jackson County School System's nondiscrimination policy.

It is the policy of the Jackson County School System not to discriminate on the basis of sex, race, national origin, creed, age, marital status, or disability in its educational program, activities, or employment policies as required by Title VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments and Section 504 of the Federal Rehabilitation Act of 1973.

Title VI of the Civil Rights Act of 1964 states:

No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, or be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Inquiries regarding compliance with Title VI, Title IX, and Section 504 may be directed to Joe D. Barlow, _____ at the Jackson County Board of Education, 711 School Drive, Gainesboro, TN 38562. (phone 931-268-0119).

I certify that all information on this application is accurate and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal.

Date _____

Signature _____

APPLICATION FOR EMPLOYMENT

Tennessee Public School System

I hereby apply for employment as _____
(teacher, principal, supvr., other)

In the named school system beginning _____
(date or school term)

I recognize that, if I am employed, the Board of Education of said school system will assign or reassign me to a specific position as the need requires.

I hereby certify that I **(have) or (have not)** been convicted of a misdemeanor or a felony in any state of the United States. If "have" is indicated, explain fully the details of each such conviction on a separate sheet of paper.

I further certify that I **(have) or (have not)** been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence, or insubordination as the same are defined in Section 49-1401 of the Tennessee Code.

If **(have)** is indicated, explain fully the details of each such dismissal on a separate sheet of paper. The employer's non-renewal of a yearly contract need not be indicated unless the non-renewal was for cause as listed above.

If my most recent employer were another Tennessee public school system and if my termination were voluntary, I hereby certify that my resignation was, or will be submitted at least 30 days prior to the beginning date stated herein; or if within 30 days, that the previous board has waived its right to such notice. A copy of my letter of resignation or a copy of the said board action is attached or will be provided.

I understand that misrepresentation of any of these certifications may subject me to the penalties prescribed in Sections 49-1317 or 49-1318 of the Tennessee Code.

(Date)

(Signature)

(TN teacher certificate number)

(Print or type name)

(social sec. #) (birthdate)

(address)

**PERMISSION TO DO CRIMINAL
BACKGROUND CHECK**

The accuracy of information submitted on this application may be verified by fingerprint and criminal history records check conducted by the Tennessee Bureau of Investigation pursuant to Tennessee Code Ann. Section 49-5-413. You are not required to disclose a parking or moving traffic violation if the maximum sanction provided by law for such violation does not include a period of confinement. You will be required to pay the costs incurred in conducting this background investigation if you are offered and accept a position with the school system. Knowingly falsifying information required by Sec. 49-5-406 9(a) (1) shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor which must be reported to the District Attorney General for prosecution.

Legal References: Tenn. Code Ann. 49-5-406 & Tenn. Code Ann. 49-5-413

I understand that Jackson County Schools, or an agent of their choice, may conduct a thorough background investigation before rendering a final decision regarding my eligibility. To facilitate this investigation, I do hereby give my consent and authority for any police agency to furnish information from their records to Jackson County Schools, or an agent of their choice.

Signature of Applicant

Date

FULL NAME _____

ADDRESS _____

CITY/STATE _____ PHONE _____

DATE OF BIRTH _____ SOCIAL SECURITY NO _____